

ROUTING AND TRANSMITTAL SLIP		Date
		29 May 87
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <del>EXEC REGISTRY</del> DDA/EXT		
2. <del>TELETYPE</del> HDO'S		
3. [Redacted]		21 JUN 1987
4. DDA/Registry		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Attached is a copy of the letter sent to W.B. Dolphin & Associates.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

	(Post)	
	Pms/OL	

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OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

\* U.S.G.P.O.: 1983 - 421-529/320

DDA/REG  
LOGGED

## W.B. DOLPHIN &amp; ASSOCIATES CONSULTING ENGINEERS &amp; ARCHITECTS

Six North Michigan Avenue • Chicago, Illinois 60602 • (312) 332-6910

May 7, 1987

Executive Registry  
87-2002X

Mr. William J. Casey  
Director Of Central Intelligence  
EXECUTIVE DEPARTMENT  
Central Intelligence Agency  
Washington, DC 20505

Dear Mr. Casey

Finding an Engineering/Architectural firm to handle your construction is easy. Finding a minority firm that has a solid track record of successful work with governmental departments and agencies is a lot tougher. We don't have to tell you that many firms with the best of professional credentials can fall flat on their faces when it comes to knowing how to work effectively on government projects. The insight to understand the structure and procedures that make governmental work different from typical projects in the private sector comes from experience.

That's why you need more than most Engineering/Architectural firms have to offer. You want professionals who's past performances have already proven themselves with quality services and effective budget controls. We've been doing exactly that for over 30 years. Our track record covers more than 300 successful projects, in the Chicago area and throughout the midwest. The lion's share of our work has been for major clients, in transportation, commerce and utilities (e.g. U.S. Navy, U.S. Army, and large public works projects).

If you agree that you're looking for more than just engineering and architectural professionals, and that specialized experience in working for governmental agencies is of major importance, you'll want to make sure that you find out more about us. Our strong sense of professional commitment is even further enhanced by our minority status. How well we succeed depends on how well we contribute to your success. And that's why you can count on us to deliver for you.

We would be pleased to send you further information (e.g. project case histories, brochures, etc). Or, better yet, let's get together and discuss your needs. Your search could begin and end with us.

Very truly yours,



W. E. Dolphin, Partner  
W. B. DOLPHIN & ASSOCIATES

WED:dlb  
enclosure

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Central Intelligence Agency

DD/A HOS/STY  
57-1130x



Washington, D.C. 20505

29 MAY 1987

W.B. Dolphin & Associates  
Consulting Engineers & Architects  
Six North Michigan Avenue  
Chicago, Illinois 60602

Attention: Mr. W.E. Dolphin

Dear Mr. Dolphin:

Your letter and descriptive literature to the Director has been forwarded to this office for action. In order to be placed on our Bidders Mailing List, we would appreciate your completing and returning the enclosed Solicitation Mailing List Application and Certificate Pertaining to Foreign Interests (TO BE COMPLETED BY THE PARENT COMPANY) to the address below:

Procurement Management Staff  
Office of Logistics  
Central Intelligence Agency  
Washington, D.C. 20505

Upon receipt of the completed forms, the name of your company will be placed on our Bidders Mailing List. Your descriptive literature and forms will be forwarded to those components within this Agency who would have an interest in your capabilities. The interested component will contact you directly when there is a need or a requirement.

Thank you for offering your services to the Central Intelligence Agency.

Sincerely,

[Redacted Signature Box]

Procurement Management Staff  
Office of Logistics

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Enclosures